

**CHURCH OF ST. GEORGE PARISH CENTER RENTAL AGREEMENT**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Church of St. George, West Newton Township, Minnesota (Hereafter referred to as "owner" and \_\_\_\_\_ (Hereafter referred to as "renter") mutually agree that owner will rent Parish Center under the following terms and conditions. Parish representative \_\_\_\_\_ will conduct this transaction in the name of the Church of St. George.

**RENTAL FEE (paid in advance):**

- a. \_\_\_\_ \$100 for parishioner or \$150 for non-parishioner (Use of auditorium and/or meeting room)
- b. \_\_\_\_ \$150 for parishioner or \$200 for non-parishioner (Use of auditorium and kitchen)
- c. \_\_\_\_ \$200 for parishioner or \$250 for non-parishioner (Use of auditorium, kitchen, dishes and dishwasher)

**RENTAL DATE:** \_\_\_\_\_ **TIME LIMITS:** \_\_\_\_\_

If the event involves more than 50 persons and/or the serving of alcoholic beverages, the renter agrees to either

- a. provide a certificate of insurance (homeowners) with a liability coverage amount of not less than \$1,000,000 and listing the Church of St. George as "additional insured" for the date of the event.

OR

- b. purchase Special Events Coverage through the Diocese of New Ulm 15 days before the event. The cost of this coverage is \$100.00.

You must make arrangements with one of the dishwasher operators listed below if using the dishwasher to hire them at \$12.00 per hour. Dishwasher operators should be paid the same day. (This is in addition to the rental fee)

Damage deposit of \$75 is required in addition to the rental fee for any non-parishioners. Send two checks: one for the rental fee and one for the deposit. Your check will be held until the date of the event. The damage deposit will be returned after the supervisor verifies no damage and/or breakage occurred.

**Responsibilities of those renting:**

- A. All leftover food must be removed from the premises. No food may be stored in the cooler or freezer. Bring your own leftover containers.
  - B. Sweep floors in kitchen area, clean stoves and ovens, and wash tables.
  - C. Take out garbage and recycling to dumpster.
  - D. Report any damage to either Penny Forst or Msgr. Douglas Grams.
  - E. Sweep auditorium floor.
  - F. If table and chairs are moved/reconfigured they must be put back the way they were when you arrived.
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- 1) Out of consideration for other members of the local community, loud music, disruptive behavior, inappropriate parking and disturbing the peace will NOT be tolerated.
  - 2) Any damages or loss of property or undue disfigurement to auditorium gym floor or space rented will be assessed to the renter if costs are incurred to repair or replace items. We expect the property to be returned to the condition in which it was rented.
  - 3) (Renter) \_\_\_\_\_ assumes responsibility to abide by these conditions and agrees to waive any claim of liability against St. George Parish or Parish Representative. Renter agrees that the Liability Insurance that renter has available for any accident will be primary over and other insurance.
  - 4) Renter agrees to protect, indemnify and hold harmless the Church of St. George from any and all liability to the renter or renter's employees, guests, invitees, or family members from any loss, damage, or injury to their property or person sustained be reason of any act or occurrence whatsoever due directly or indirectly to the use of the premises or any part thereof.

**Dishwasher Operators:**

David & Ann Wendinger – 359-9091 ~ Glenn & Jackie Forst – 354-2428 ~ Don Wendinger – 359-4322

**Signature of Renter** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parish Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**MAKE CHECK PAYABLE TO CHURCH OF ST. GEORGE ~ NO CASH PAYMENTS PLEASE**